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UCC Minutes May 6, 2004

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KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE
MINUTES OF THE MAY 6, 2004 MEETING

K. Johnston called the meeting to order stating there was a quorum.

Present: Kimberly Johnston, Chairperson, Charles Cullum, Susan Czerny, Mark Dinger, Robert Gray, Karen Kresge, Christine Lottes, Debra Lynch, George Paterno, David Rogers, Elizabeth Rogol, Randy Schaeffer, Marilyn Stewart.

Absent: Dana Cubeta, Matthew Hess.

Also in Attendance: Carolyn Bell, Joyce Campbell, Bill Donner.

GENERAL ANNOUNCEMENTS

K. Johnston announced that EDU 0424 should be moved from Announcements to New Business.

MINUTES

It was moved by K. Kresge and seconded by R. Gray to approve the Minutes of the April 22, 2004 meeting. R. Schaeffer noted that he should be marked as absent. The motion passed to approve the Minutes as amended.

OLD BUSINESS

Curr #: GRD 0402
Course: Course Revision - COU 517, Professional Orientation and Ethics in Student Affairs (effective Fall 2004).
Proposal: Change in course description.

This items remains tabled.

Curr #: GRD 0404
Course: Course Revision - COU 570, Contemporary College Students (effective Fall 2004).
Proposal: Change in course title **from** The American College Student **to** Contemporary College Students.

This item remains tabled.

Curr #: VPA 0415
Course: New Course - SPE/WRI 340, Research for Public Relations (effective Spring 2005).
Proposal: Addition of course to master course listing. SPE 170, Introduction to Public Relations, and WRI 216, Writing for Public Relations, are course prerequisites.

This item remains tabled.

NEW BUSINESS

College of Education

- Curr #: EDU 0421
Course: Course Revision - SPU 318, Special Class Methods (effective Spring 2005).
Proposal: Change in course number **from** SPU 220 **to** SPU 318. In addition, revision of course syllabus.
Comments: It was noted that the course description should be in sentence form.
- Curr #: EDU 0422
Course: Course Revision - SPU 316, Reading and Other Language Arts for Exceptional Children (effective Spring 2005).
Proposal: Change in course number **from** SPU 222 **to** SPU 316. In addition, revision of course description and syllabus.
Comments: It was noted that the course description should be in sentence form.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve EDU 0421 and EDU 0422 as a block. MOTION PASSED.

- Curr #: EDU 0423
Course: Course Revision - LIB 375, Fieldwork (effective Summer I, 2004).
Proposal: Change in credit hours **from** 3 credits **to** a varying and/or repeatable 1-9 credits with a maximum of 6 credits per semester and a maximum of 9 credits per undergraduate college experience.

It was moved by C. Lottes and seconded by R. Gray to consider and approve this proposal. MOTION PASSED.

- Curr #: EDU 0424
Program: New program - Dance Core (effective Fall 2004).
Proposal: New core consisting of 14 credits.

It was moved by C. Lottes and seconded by R. Schaeffer to table discussion of this matter due to the fact that the presenter of the proposal was not in attendance to answer any questions relative to the proposal. MOTION TO TABLE PASSED.

College of Liberal Arts and Sciences

- Curr #: LAS 03192
Program: Program Revision: B.A. Political Science with Paralegal Studies, B.S. Public Administration with Paralegal Studies, B.S. Criminal Justice with Paralegal Studies, B.A. Psychology with Paralegal Studies, and B.A. History with Paralegal Studies (effective Fall 2004).
Proposal: Revision of the above checksheets by adding PLG 125, Workers' Compensation Practice for Paralegals, PLG 130, Social Security Disability Practice, and PLG 135, Interviewing for Paralegals, as elective courses under the Paralegal Studies section of the checksheet. Also, addition of the notation to the check sheet that PLG 1-credit courses must be taken together to total 3 credits.
Comments: It was noted that the word "sophomore" is misspelled on some of the checksheets.

It was moved by D. Rogers and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Curr #: LAS 03195
Course: Course Revision - MAT 172, Calculus II (effective Spring 2005).
Proposal: Change in course prerequisite **from** MAT 171 **to** a C in MAT 171.
Comments: It was noted that the effective date should be changed to Spring 2005.

Curr #: LAS 03196
Course: Course Revision - MAT 220, History of Math (effective Spring 2005).
Proposal: Change in course prerequisite **from** MAT 171 **to** a C in MAT 171.
Comments: It was noted that the effective date should be changed to Spring 2005.

Curr #: LAS 03197
Course: Course Revision - MAT 224, Foundations of Math (effective Spring 2005).
Proposal: Change in course prerequisite **from** MAT 171 **to** a C in MAT 171.
Comments: It was noted that the effective date should be changed to Spring 2005.

Curr #: LAS 03198
Course: Course Revision - MAT 240, Synthetic Geometry (effective Spring 2005).
Proposal: Change in course prerequisite **from** MAT 224 **to** a C in MAT 224.
Comments: It was noted that the effective date should be changed to Spring 2005.

Curr #: LAS 03199
Course: Course Revision - MAT 260, Linear Algebra (effective Spring 2005).
Proposal: Change in course prerequisite **from** MAT 224 **to** a C in MAT 224.
Comments: It was noted that the effective date should be changed to Spring 2005.

Curr #: LAS 03200
Course: Course Revision - MAT 311, Abstract Algebra I (effective Spring 2005).
Proposal: Change in course prerequisite **from** MAT 224 **to** a C in MAT 224.
Comments: It was noted that the effective date should be changed to Spring 2005.

Curr #: LAS 03201
Course: Course Revision - MAT 351, Advanced Calculus I (effective Spring 2005).
Proposal: Change in course prerequisite **from** MAT 224 and MAT 273 **to** a C in MAT 224 and MAT 273.
Comments: It was noted that the effective date should be changed to Spring 2005.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve LAS 03195, LAS 03196, LAS 03197, LAS 03198, LAS 03199, LAS 03200, and LAS 03201 as a block. MOTION PASSED.

Curr #: LAS 03204
Course: New Course - PAG 360, Pennsylvania German Studies Abroad, 1-6 credits (effective Fall 2005).
Proposal: Addition of course to master course listing. This course may be used by students with a major in German Studies and a minor in Pennsylvania German Studies. It will also be part of one course concentration within the German Language major. The course may also be used as an elective in General Education.
Comments: It was noted that the title on the syllabus does not match the title on the cover sheet of the proposal. W. Donner, who was present at the meeting to answer questions

relative to the proposals, indicated that the correct title should be Pennsylvania German Studies Abroad as listed on the cover sheet.

- Curr #: LAS 03205
Course: New Course - PAG 370, Readings in Pennsylvania German Life, 3 s.h., 1-3 c.h. (effective Fall 2005).
Proposal: Addition of course to master course listing. This course may be used by students with a major in German Studies and a minor in Pennsylvania German Studies. The course may also be used as an elective in General Education.
- Curr #: LAS 03206
Course: New Course - PAG 301, Pennsylvania German Literature, 3 s.h., 3 c.h. (effective Fall 2005).
Proposal: Addition of course to master course listing. This course may be used by students with a major in German Studies and a minor in Pennsylvania German Studies. The course may also be used as an elective in General Education. The course cannot be counted for credit with PAG 251.
- Curr #: LAS 03207
Course: New Course - PAG 251, Pennsylvania German Literature in English and Translation, 3 s.h., 3 c.h. (effective Fall 2005).
Proposal: Addition of course to master course listing. This course may be used by students with a major in German Studies and a minor in Pennsylvania German Studies. The course may also be used as an elective in General Education.
- Curr #: LAS 03208
Course: New Course - PAG 390, Internship in Pennsylvania German Studies, 3 s.h., 1-3 c.h. (effective Fall 2005).
Proposal: Addition of course to master course listing. This course may be used by students with a major in German Studies and a minor in Pennsylvania German Studies. The course may also be used as an elective in General Education. Junior or Senior status and permission of instructor if not a student with a minor in Pennsylvania German Studies are course prerequisites.
- Curr #: LAS 03209
Courses: New Courses - PAG 011/012, Introduction to the Pennsylvania German Language, 3 s.h., 3 c.h. for each course (effective Fall 2005).
Proposal: Addition of course to master course listing. This course may be used by students with a major in German Studies and a minor in Pennsylvania German Studies. The course may also be used as an elective in General Education.
- Curr #: LAS 03210
Course: New Course - PAG 010, Introduction to Pennsylvania German Studies, 3 s.h., 3 c.h. (effective Fall 2005).
Proposal: Addition of course to master course listing. This course may be used by students with a major in German Studies and a minor in Pennsylvania German Studies. The course may also be used as an elective in General Education.
- Comments: It was noted that reference to Pennsylvania German Studies Minor should be removed from the top of all the course syllabi and that the PAG prefix is missing from the syllabi. It was further noted that reference to the courses being applicable in Category V of General Education should be removed from the Rationale since there

may no longer be a Category V once the General Education revision is completed. W. Donner indicated that he would make the suggested changes to the syllabi and submit the corrected syllabi to the UCC office. G. Paterno noted that this prefix may be a problem in that it doesn't relate to a specific department.

It was moved by R. Gray and seconded by C. Lottes to consider and approve LAS 03204, LAS 03205, LAS 03206, LAS 03207, LAS 03208, LAS 03209, and LAS 03210 as a block. MOTION PASSED.

Curr #: LAS 03203
Program: New Program - Minor in Pennsylvania German Studies (effective Fall 2005).
Proposal: Addition of new minor in Pennsylvania German Studies consisting of 18 credits.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Curr #: LAS 03211
Course: New Course - GER 360, Study Abroad Experience, 1-6 c.h., 1-6 s.h.
Proposal: Addition of course to master course listing. A student with major in German Studies may take the course for 1-6 credit hours with approval from the advisor. A student with a minor in German Studies or seeking a concentration in German may take the course for 1-3 credit hours with approval from the advisor. This course is available only to students majoring, minoring or earning an Elementary Education concentration in German who complete an approved study abroad program and meet evaluation standards approved by the German advisor.
Comments: It was noted that everything except the first and last sentence of the Rationale should be removed from the syllabus.

Curr #: LAS 03213
Course: New Course - GER 390, International Internship in German, 1-9 c.h., 1-9 s.h.
Proposal: Addition of course to master course listing. Enrollment as a German major, permission of the department chair and advisor, junior or senior status, and a 2.5 GPA in major or 2.0 GPA overall are course prerequisites.
Comments: It was noted that everything except the first and last sentence of the Rationale should be removed from the syllabus.

It was moved by G. Paterno and seconded by K. Kresge to consider and approve LAS 03211 and LAS 03213 as a block. MOTION PASSED.

Curr #: LAS 03212
Program: New Program - BA/German Studies: Pennsylvania German Culture in America Track, BA/German Studies: Interdisciplinary Track, and BA/German Studies: Communication and Culture Track
Proposal: Addition of three tracks under the BA/German Studies program: Pennsylvania German Culture in America Track, Interdisciplinary Track, and Communication and Culture Track.
Comments: Due to the fact that the cover sheet listed only one track, it was noted that a new cover sheet will need to be forwarded to the UCC Office listing all three tracks.

It was moved by M. Stewart and seconded by G. Paterno to consider and approve this proposal. MOTION PASSED.

Curr #: LAS 03214
Course: Course Revision - ENV/CHM 221, Environmental Analysis Lab (effective Spring 2005).
Proposal: Revision of the number of laboratory hours for the course from four hours to three hours. This change will not alter the number of semester hours for the laboratory.

It was moved by K. Kresge and seconded by R. Schaeffer to consider and approve this proposal. MOTION PASSED.

Curr #: LAS 04215
Program: Program Deletion - BA/German, BA/German Studies, and German Minor (effective Fall 2004).
Proposal: Deletion of the BA/German, BA/German Studies, and German Minor programs.

It was moved by M. Stewart and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

ANNOUNCEMENTS

LAS 03202 SWK 371, Selected Topics in Social Work and Social Welfare: Social Work and Substance Abuse, Fall 2004

VPA 0466 ARU 570, Selected Topics in Art Education: Curricular Applications in Art Education, Summer II, 2004

VPA 0469 CFT 370, Selected Topics in Crafts: Introduction to Product Design, Fall 2004

VPA 0471 FAR 385, Selected Topics in Studio Art: Film and Video as Art, Fall 2004

OTHER BUSINESS

G. Paterno asked that the committee consider a policy for assignment of course prefixes. It was decided that an agenda item for the fall semester will be the formation of an ad hoc by-law committee to review assignment of course prefixes and proposal deadlines.

ADJOURNMENT

It was moved by E. Rogol and seconded by S. Czerny to adjourn the meeting. MOTION PASSED.

Donna J. Trabosh, Recording Secretary

Date

Susan C. Czerny, Secretary

Date